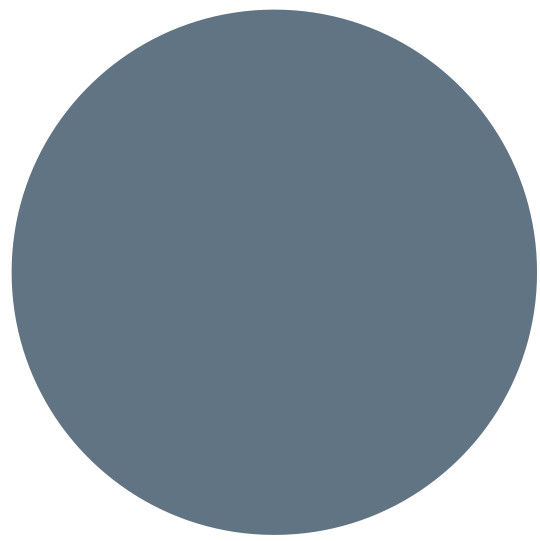
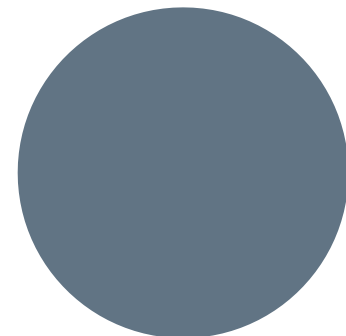



Briefing Session on Implementation of Mandatory Continuing Nursing Education (CNE)



Dr Danny TONG

10 August 2026

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- Facilitate CNE Administrators' Verification

4. CNE Administrator

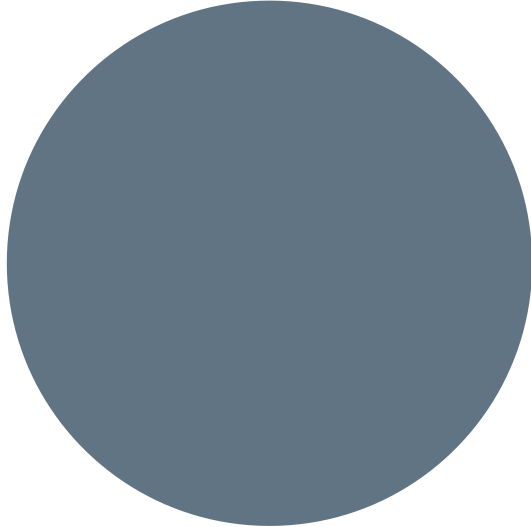
- Accreditation
- Roles and Responsibilities
- Maintenance of Personal CNE Profile
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5. NCHK

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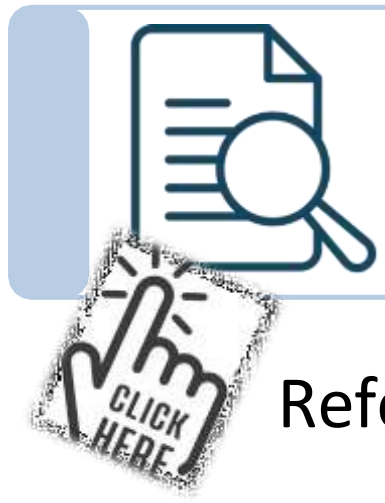


Background



Background

Nurses Registration (Amendment) Ordinance 2024 Legislative Amendments came into operation on 26 July 2024

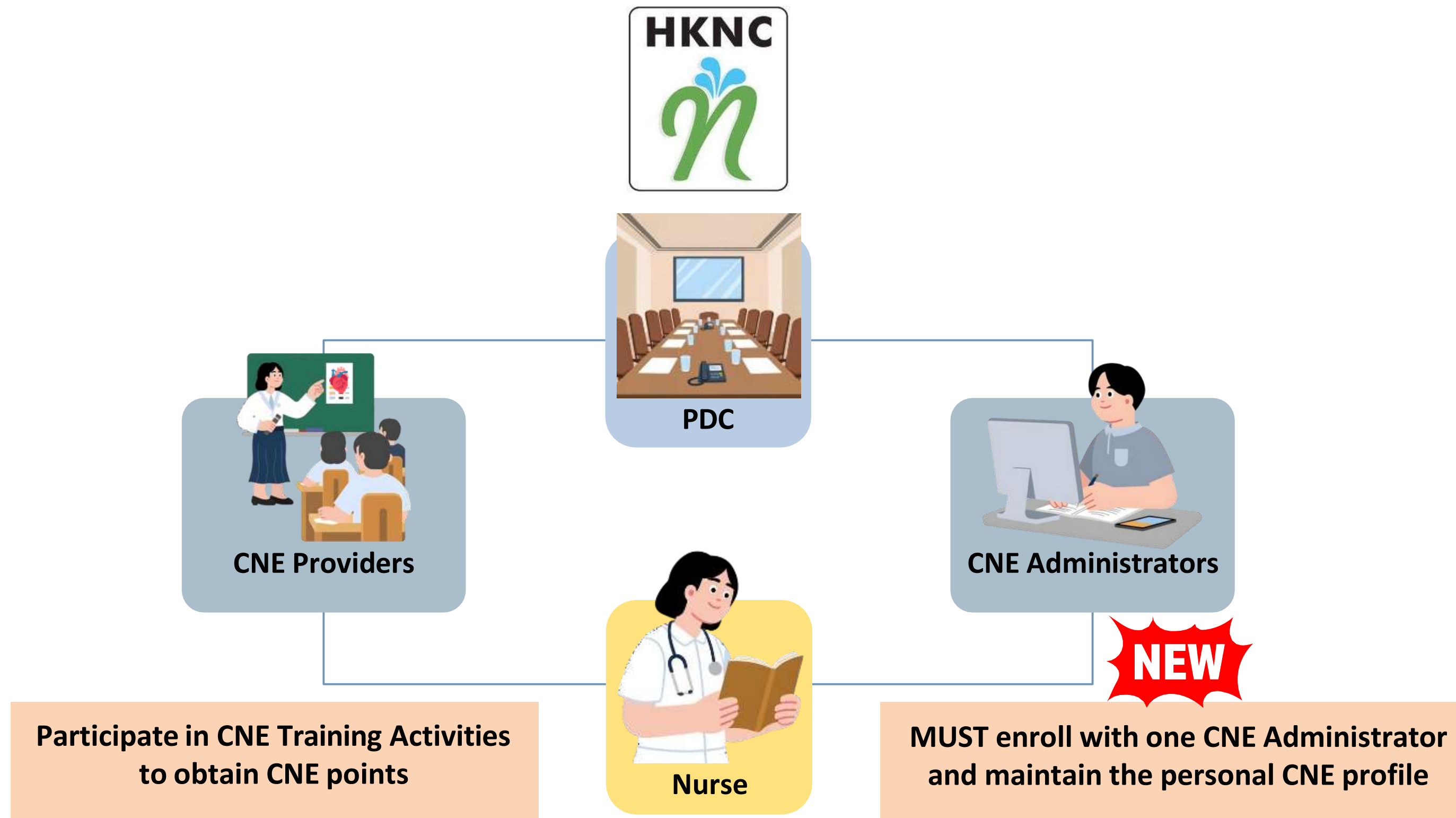


Making **CNE a mandatory requirement** for renewal of practising certificate for **ALL** nurses (regardless of their employment status)

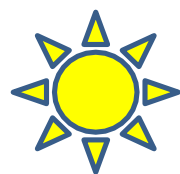
Reference document: NCHK Manual on Mandatory Continuing Nursing Education System

- 1st Forum** on Implementation of Mandatory Continuing Nursing Education on 26 August 2025
- 2nd Forum** on Implementation of Mandatory Continuing Nursing Education on 4 February 2026

Basic Design of the Mandatory CNE System



Mandatory CNE Cycle



Mandatory CNE cycle:

- Start on **1 July** of each year and conclude on **30 June** of the practising certificate expiry year
- 1st applicable to nurses with practising certificate expiring on 31 Dec 2029

Practising Certificate Expiry Date	Mandatory CNE Cycle
31 December 2026	Not Yet Commence
31 December 2027	Not Yet Commence
31 December 2028	Not Yet Commence
31 December 2029	1 July 2026 to 30 June 2029
31 December 2030	1 July 2027 to 30 June 2030
31 December 2031	1 July 2028 to 30 June 2031

← **1st Mandatory CNE Cycle**

CNE Points Requirement

Minimum CNE points required in the three-year cycle:

45

Points for RNs



30

Points for ENs

(do not need to be evenly distributed)

- Continuing Education in Midwifery (CEM) points and CNE points would be reciprocally recognised, where appropriate
- CNE points obtained may be counted towards the renewal of **multiple** practising certificates held by the same individual, provided that the points fall within the respective CNE cycles

Scenario: CNE points counting for nurse with multiple practising certificates

Period	CNE Points Attained	EN CNE Cycle 1 July 2026 to 30 June 2029	RN CNE Cycle 1 July 2027 to 30 June 2030
1 July 2026 to 30 June 2027	5	5	
1 July 2027 to 30 June 2028	5	5	5
1 July 2028 to 30 June 2029	10	10	10
1 July 2029 to 30 June 2030	50		50
Total CNE points in respective CNE cycle:		20	65
Fulfillment of EN/RN CNE points requirement?		X	✓

Prorated CNE Points Requirements

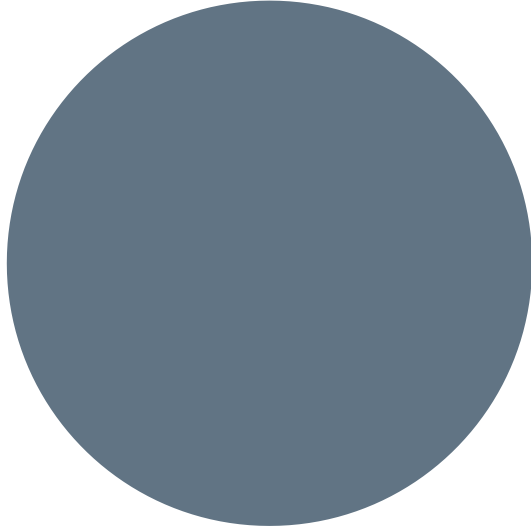


From 2027 onwards, nurses who are newly registered / enrolled, and whose first practising certificates are valid for less than 3 years, will be allowed a **prorated reduction** in the required CNE points

Start date of first practising certificate	No. of months to attain the CNE points	Required CNE points - RN	Required CNE points - EN
1 to 31 January	30	38	25
1 to 28 / 29 February	29	37	25
1 to 31 March	28	35	24
1 to 30 April	27	34	23
1 to 31 May	26	33	22
1 to 30 June	25	32	21
1 to 31 July	24	30	20
1 to 31 August	23	29	20
1 to 30 September	22	28	19
1 to 31 October	21	27	18
1 to 30 November	20	25	17
1 to 31 December	19	24	16



Individual Nurse



Individual Nurse - Roles & Responsibilities



Each nurse is responsible for complying with CNE requirements & submitting accurate documentation



1. Select **one** accredited CNE Administrator to set up a **personal CNE profile***



2. Submit CNE attendance proofs / non-local training information to the CNE Administrator within **two months after completion**

Transitional arrangement (Jul–Dec 2026)

For CNE activities complete within the grace period:

- CNE Providers issue certificates to nurses by 31 Jan 2027
- Nurses submit certificates to CNE Administrator by 28 Feb 2027

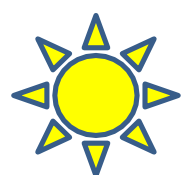
3. Obtain the **required CNE points within the 3-year cycle**



4. Submit application to NCHK for **renewal of practising certificate** from 1 Jan to 30 Jun of the third year in each CNE cycle

5. **Self-declare** providing true and correct information

6. Retain CNE records for potential audit for **6 years** after the completion of the CNE cycle



***Must enroll with one CNE Administrator within 6 months of the CNE cycle commencement
(For the 1st mandatory CNE cycle, deadline: 28 Feb 2027)**

New CNE Conversion Table

No. of CNE points awarded	Type of activities with CNE point(s)	
1	Each hour of a learning activity	
1	Any 2-hour clinical practicum/structured visit to hospitals or health care institutions	
20	One research project with publication in professional journal	Principal researcher
10		Co-researcher
10	Author of an article published in professional journal	First author
5		Co-author
30	Author/editor of a published book on nursing/health-care related areas	Sole author/editor
15		Joint author/editor
10	Author/editor of a chapter of a published book on nursing/health-care related areas	Author/editor
5		Joint author/editor
5	Each oral presentation in nursing/health-care related scientific conference	Presenting author
4		Co-author/joint author (not listed as the first author)
3	Each poster presentation in nursing/health-care related scientific conference	First/sole author
2		Co-author/joint author
1	Each oral presentation (irrespective of length of the presentation) at an approved CNE course/seminar <u>Lectures/presentations that are part of an educator’s job cannot be used to earn CNE points</u>	



1. Repeated attendance of the same course / activity (e.g. refresher courses) within a three-year CNE cycle, counts only once
2. Annual conferences having different themes / topics could be regarded as distinct activities

New CNE Conversion Table – Non-local Activities

Criteria for Recognition of Non-local Activities

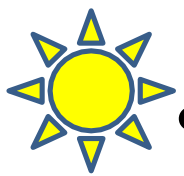
- 1. Learning programmes / activities are organised by pre-approved non-local institutions /professional bodies*; or
- 2. Non-local learning programmes / activities are acknowledged and supported by the applicant’s employing organisation in Hong Kong. This applies regardless of whether the nurse receives official time relief or sponsorship, or whether the learning activity is on the pre-approved master list; or
- 3. Non-local learning programmes / activities have already been awarded CNE, CPE, or CPD credits by a respective non-local professional organisation or statutory authority, even if the activities are not on the Council’s pre-approved master list.

Number of CNE points awarded	Type of non-local learning activities – <i>Conference / Seminar / Workshop / Training Course / Clinical Practicum / Structured visit</i>
1	Each hour of a learning activity - Conference / Seminar / Workshop / Training Course
1	Any 2-hour clinical practicum / structured visit to hospitals or health care institutions

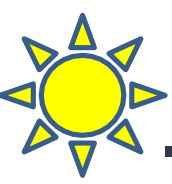


A maximum of 9 CNE points for RNs and 6 CNE points for ENs, may be gained by undertaking non-local learning activities within each 3-year CNE cycle

Individual Nurse – Failure to Acquire the Required CNE Points



- Nurses MUST provide a **written explanation and supporting documentation** to the Council through the CNE Administrator by the end of the CNE cycle
- An extension may be granted by the Council on a **case-by-case basis**
- Nurses are responsible for **all possible consequences** (e.g. delay issuance of practising certificate and disrupt in practice)
- CNE points earned during the extension period **will not count** towards the subsequent CNE cycle
- Failure to meet CNE requirements after an extension may be at risk for having their names **removed from the register of nurses / roll of enrolled nurses**



Failure to Acquire the Required CNE Points: Scenarios

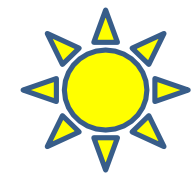
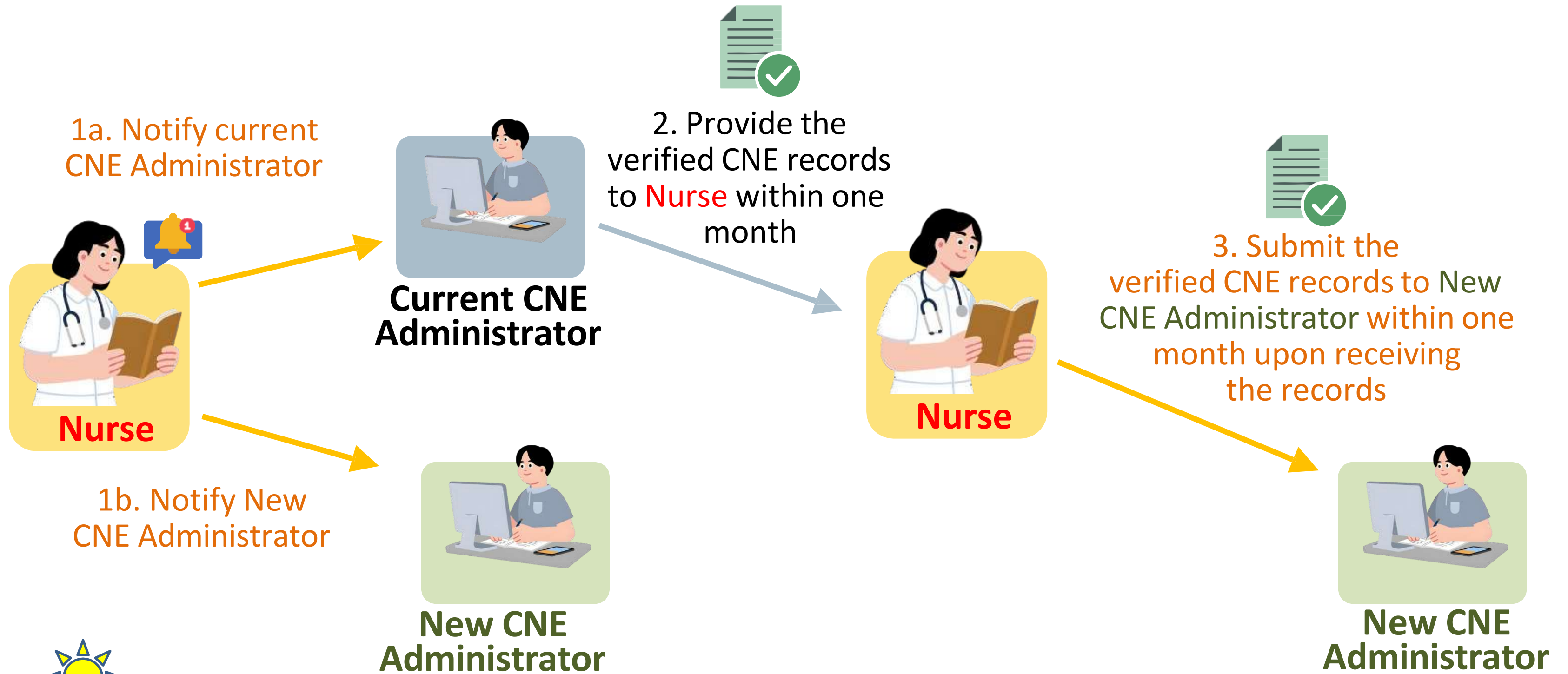
Authorised Grace Period Extension (with valid justifications submitted on or before 30 Jun 2029)

Attainment of required CNE points	Deadline for submission of CNE records to CNE Administrator	Deadline for submission from CNE Administrator to NCHK	Effective date of new practising certificate after the Council is satisfied that the CNE requirement has been complied with
1 Jul to 30 Nov 2029	30 Nov 2029	15 Dec 2029	1 Jan 2030

Without justification / submission with justification after 30 Jun 2029 / submission with justification but attain required CNE points after 30 Nov 2029

Attainment of required CNE points	Deadline for submission of CNE records to CNE Administrator	Deadline for submission from CNE Administrator to NCHK	Effective date of new practising certificate after the Council is satisfied that the CNE requirement has been complied with	Remarks
1 Jul to 31 Jul 2029	31 Aug 2029	30 Sept 2029	1 Feb 2030	Additional 8 CNE points for RN / 5 CNE points for EN, to be obtained after the end of the 2026-2029 CNE cycle on 30 June 2029 , on top of the prescribed 45 CNE points (RN) / 30 CNE points (EN) are required, when submitting the renewal application
1 Aug to 31 Aug 2029	30 Sept 2029	31 Oct 2029	1 Mar 2030	
1 Sept to 30 Sept 2029	31 Oct 2029	30 Nov 2029	1 Apr 2030	
1 Oct to 31 Oct 2029	30 Nov 2029	31 Dec 2029	1 May 2030	
1 Nov to 30 Nov 2029	31 Dec 2029	31 Jan 2030	1 Jun 2030	
1 Dec to 31 Dec 2029	31 Jan 2030	28 Feb 2030	1 Jul 2030	
1 Jan to 30 Apr 2030	31 May 2030	30 Jun 2030	16 Jul 2030	
After 30 Apr 2030	The nurse may then risk being removed from the register / roll under section 7(3)(d) or section 13(3)(d) of the Ordinance and need to apply for restoration to the register/ roll before any new practising certificate may be issued.			

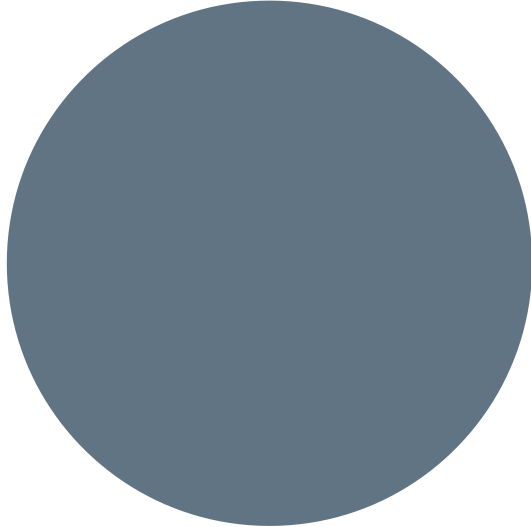
Individual Nurse - Change of CNE Administrator



Fees & charges may differ among CNE Administrators. Nurses should be aware that electing to transfer to a different CNE Administrator may subject them to supplementary fees



CNE Provider



CNE Provider – Accreditation



All CNE Providers
MUST obtain Council accreditation
before their CNE programmes / activities
can be recognised by the Council



Providers are accredited for
up to three years and MUST submit a
renewal application **at least six
months before expiration**

CNE Providers - Roles & Responsibilities

Responsible for planning, organising, coordinating, and evaluating CNE programmes / activities



- CNE points are only for learning activities. Ceremonies, opening and closing remarks, breaks & examinations / tests DO NOT count towards CNE hours
- CNE points awarded should correspond proportionately to the actual number of CNE hours attended

Issue certificates verifying an individual's participation and successful completion of each CNE activity within one month of completion

NEW

NEW Facilitate CNE Administrators to verify nurses' CNE records

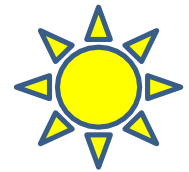


Retain CNE records for potential audit for **6 years** after the completion of the CNE cycle

CNE Provider – Additional Requirements



- **MUST** deliver a minimum of four CNE programmes / activities annually



- Comply with the newly imposed requirements **ASAP** (up to 6-month grace period from the start of the 1st mandatory CNE cycle; deadline: **31 Dec 2026**)

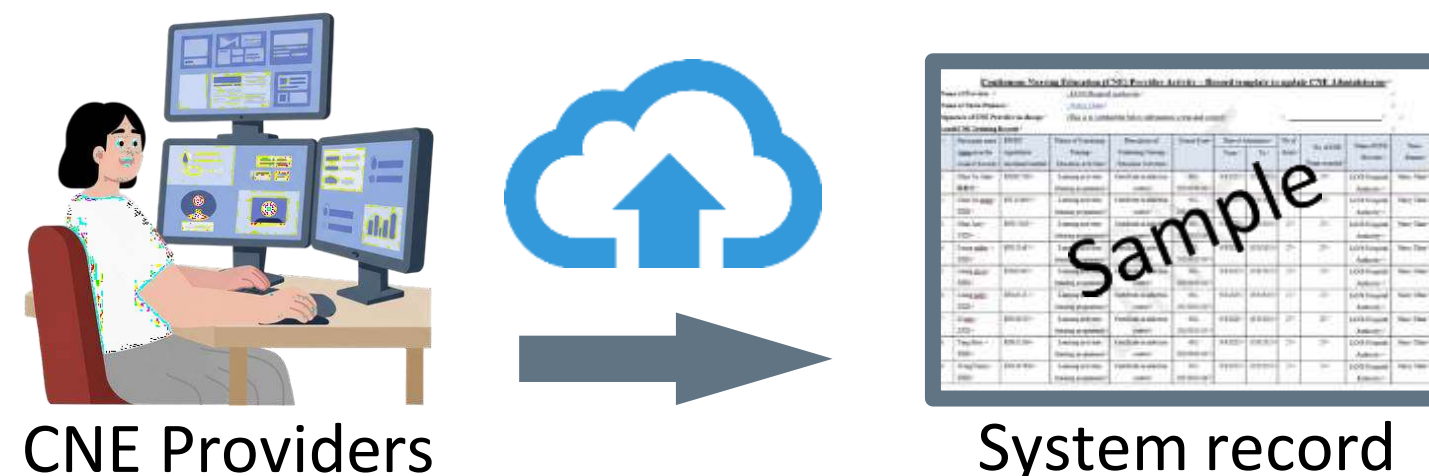


- CNE activity record requirements
- Provide methods to facilitate CNE Administrators to verification nurses' CNE points

CNE Provider – CNE Activity Record Requirements

Essential Elements of CNE Activity Record

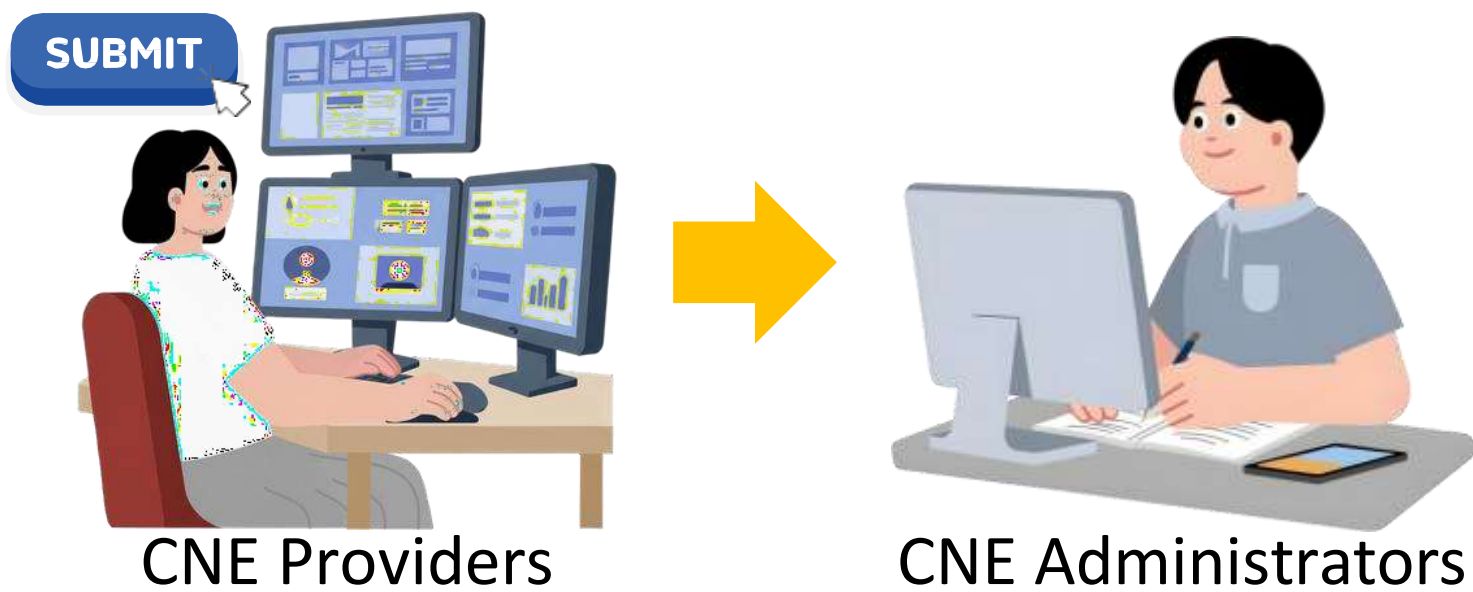
- Name of participant (in English or Chinese, same as the Council's register / roll);
- Registration / enrolment number of the RN / EN Participant; **NEW**
- Name of the CNE programme / activity;
- Distinctive Course code; **NEW**
- Period of the CNE programme / activity (with commencement and completion dates specified);
- Number of CNE hours and CNE points awarded;
- Name of the accredited CNE Provider; and
- The certificate, written statement, or record should be duly signed by the accredited CNE Provider's person-in-charge or the officer(s) personally delegated



CNE Provider – Facilitate CNE Administrators’ Verification

Option 1:

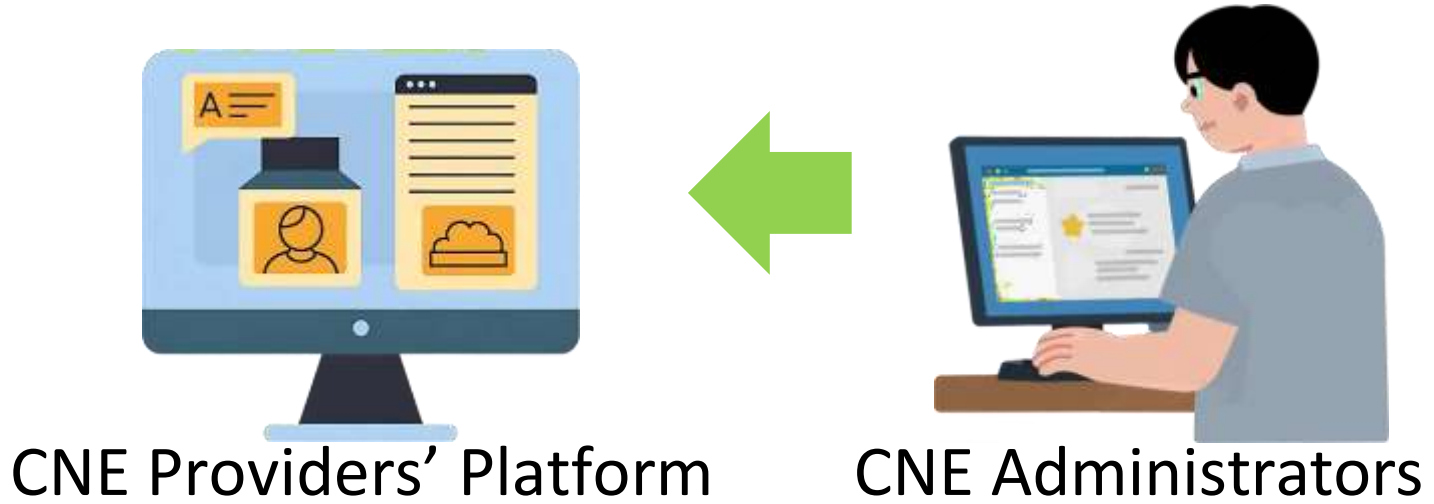
CNE Providers submit participant information to the CNE Administrators' platform for verification upon request



OR

Option 2:

CNE Providers develop their own platforms (i.e., webpage, Apps) for CNE Administrators to access for verification

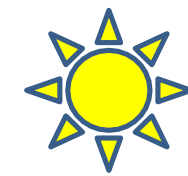


CNE Administrator

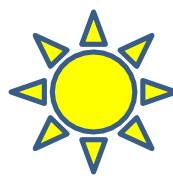
CNE Administrator – Accreditation



All CNE Administrators
MUST obtain Council accreditation
to validate and manage nurses'
CNE records



Administrators are accredited for
up to five years and MUST submit
a renewal application **at least one
year before expiration**



CNE Administrator – Accreditation

**Administrators of Continuing Nursing Education (CNE)
under the Mandatory CNE System
Accredited by the Nursing Council of Hong Kong
(as at 1 July 2026)**

	Accredited CNE Administrator	Accreditation Period
(1)	Hospital Authority*	01-07-2026 to 30-06-2031
(2)	Department of Health*	01-07-2026 to 30-06-2031
(3)	Association of Hong Kong Nursing Staff	01-07-2026 to 30-06-2031
(4)	College of Nursing, Hong Kong	01-07-2026 to 30-06-2031
(5)	Health Care Section, Correctional Services Department*	01-07-2026 to 30-06-2031
(6)	The Hong Kong Academy of Nursing & Midwifery Limited	01-07-2026 to 30-06-2031
(7)	Nu Pro Nurse Centre	01-07-2026 to 30-06-2031
(8)	Hong Kong Association of Gerontology	01-07-2026 to 30-06-2031

*For employees only

CNE Administrator – Roles and Responsibilities



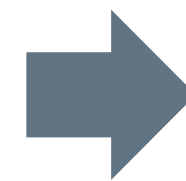
CNE Administrator – Maintenance of Personal CNE Profile

The personal CNE profile should include:

- English Name and / or Chinese Name (same as the Council record)
- Nurse Registration number / Enrolment number
- Valid period of the practicing certificate
- Commencement and end dates of the CNE cycle
- CNE points required within the CNE cycle
- Verified CNE programme information: course title and category, distinctive course code, period of study, number of study hour(s), CNE point(s) awarded, name of CNE Provider, name of the programme assessor who verified the non-local training activities
- CNE points required and acquired outside the CNE cycle (for nurses who cannot obtain the prescribed CNE points within their respective CNE cycles)



Nurse



CNE Administrator



CNE Administrator – Vetting of Non-local Activities

Criteria for Recognition of Non-local Activities:

1. Learning programmes / activities are organised by pre-approved non-local institutions /professional bodies
- or
2. Non-local learning programmes / activities are acknowledged and supported by the applicant's employing organisation in Hong Kong. This applies regardless of whether the nurse receives official time relief or sponsorship, or whether the learning activity is on the pre-approved master list
- or
3. Non-local learning programmes / activities have already been awarded CNE, CPE, or CPD credits by a respective non-local professional organisation or statutory authority, even if the activities are not on the Council's pre-approved master list

For other learning activities that don't meet the criteria but are deemed relevant, the CNE Administrator may seek PDC advice

A maximum of 9 CNE points for RNs and 6 CNE points for ENs, may be gained by undertaking non-local learning activities within each 3-year CNE cycle

Programme Assessor should exercise professional judgment in assessing non-local learning activities and assigning appropriate CNE points or refer to the PDC for assessment. Upon finalisation, the Council should be notified



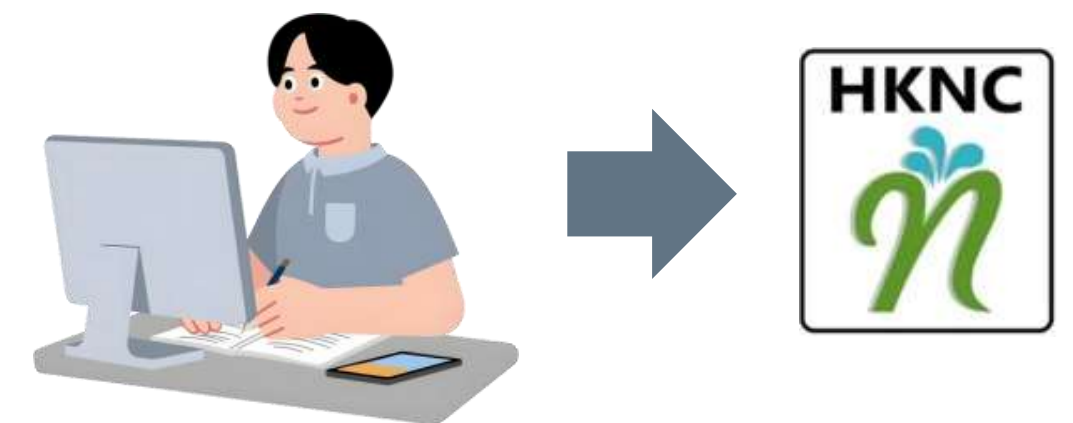
CNE Administrator – CNE Summary Log Sheet

CNE Summary Log Sheet: Summary of CNE points attained in the whole CNE cycle, for submission to the Council for practising certificate renewal

It should include:

- Name of nurse (in English or Chinese, as shown on the Council's register / roll);
- Nurse's Registration / Enrolment number;
- Validity period of the practising certificate;
- Commencement and end dates of the CNE cycle;
- Cumulative CNE points required and obtained by the nurse within the practising certificate renewal cycle;
- CNE points required and obtained outside the CNE cycle (for nurses who cannot obtain the prescribed CNE points within their respective CNE cycles); and
- Signed by the in-charge of the CNE Administrator or delegate

The summary log sheet to be submitted to the Council should be accessible to the individual nurses concerned



CNE Administrator





NCHK

NCHK - Control & Monitoring Mechanism



Audits



- Ensure performance meets the Council standards and requirements
- MUST report any organisational changes in 30 days that occur after accredited status has been granted
- Retain records for **6 years** for potential audit



**Non-compliance
(Two-month period)**



Rectify the issue
Submit **evidence of correction**

Issue 2nd & 3rd reminders
(two-month allowance each)



Subject to
Immediate withdrawal of
accreditation by the Council

Complaint / Dispute Handling

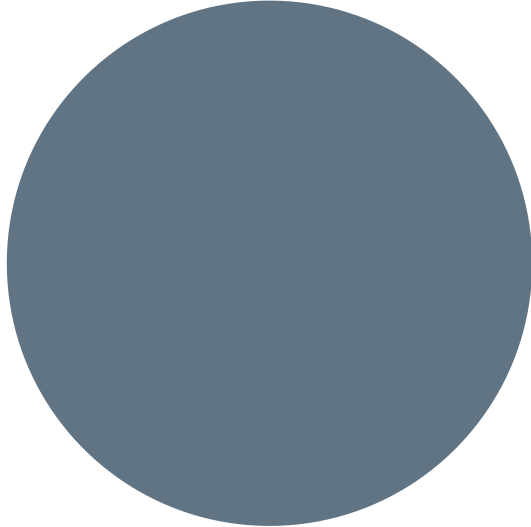
- Nurses, CNE Providers and CNE Administrators are encouraged to **resolve complaints / disputes directly** through **diligent review, open communication**, and the submission of valid documentation to ensure a **fair outcome**
- Unresolved cases can be referred to the Council's PDC for further investigation and advice / decision



**Thank
You**



Supplementary Information



CNE Provider – CNE Activity Record Requirements

Essential Elements of CNE Activity Record

Continuing Nursing Education (CNE) Provider Activity –
Template of Certificate of Attendance (Sample)

Certificate of Attendance

This is to certify that

<Name>

(NCHK registration / enrolment number: <XXXXXXXX>)

NEW

has attended

<Programme name>

(Course code: <XXXXXX>)

NEW

organised by

<Name of accredited CNE Provider>

held on

<DD MMM YYYY, HH:MM to HH:MM>

Ms XXX

<Name of delegated officer>

<Title / Position>

<Name of accredited CNE Provider>

CNE:

Points /

Hours

Date of Issue:

<DD MMM YYYY>



Sample Template (Facilitate CNE Administrators’ Verification)

Continuing Nursing Education (CNE) Provider Activity – Record template to update CNE Administrator (Sample)

Name of Provider : XXXXXXXXXX

Signature of CNE Provider in-charge or organisation delegate : XXXXXX XX

(This is to certified the below information is true and correct)

Local CNE Training Record

Number of Participant	Participant name (as shown on the Council's register/roll)	RN/EN registration/ enrolment number	Nature of CNE Activities - categories	Course Title	Course Code	Date of Attendance		No of CNE hour(s)	No. of CNE Points awarded	Name of Accredited CNE Provider
			Learning activity – Conference / Seminar / Workshop / Training /Course (1= 1 hr) Principal researcher – Journal research publication (20) Co- researcher – Journal research publication (10) First author – Journal article published (10) Co- author – Journal article published (5) Sole author/editor - Published book (30) Joint author/editor - published book (15) Author/editor - a chapter of a Published book (10) Joint author/editor - a chapter of a Published book (5) Clinical practicum/Structured visit (1=2hr) Presenting author - Oral presentation in conference (5) Co-author/joint author - Oral presentation in conference (4) First/sole author - Poster presentation in conference (3) Co-author/joint author - Poster presentation in conference (2) Oral presentation at course/seminar (1)			From (dd/mm/yyyy)	To (dd/mm/yyyy)			
1.	Chan Tai Man 陳泰文	RN002709	Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr),	Certificate in infection control	002-2025-08097	09/08/2028	15/08/2028	22	22	XXXXXXXXXX



Personal CNE Profile

Annex G - Continuing Nursing Education (CNE) Log Sheet – Personal CNE Records (Sample)

Name of Nurse (as shown on the Council's register/roll)		: <u>Chan Tai-man 陳泰文</u>								
Registration / Enrolment* Number		: <u>RNGM1234567</u>								
Valid period of the practising certificate		: From	<u>1-Jan-27</u> to <u>31-Dec-29</u>							
CNE cycle		: From	<u>1-Jul-26</u> to <u>30-Jun-29</u>							
Minimum CNE Points required within this cycle		: <u>*30/ 45 or ()</u>								
Cumulative CNE points obtained		: <u>55</u>								
Name of Administrator		: <u>XXX organisation CNE administrator</u>								
Signature of CNE Administrator in-charge or organisation delegate (if published)		: _____								
Date (if published)		: <u>DD/MM/YYYY</u>								
<u>(This is to certify the below information is true and correct)</u>										
<u>CNE Activities Provided by Accredited CNE Providers</u>										
No of programmes	Nature of Continuing Nursing Education Activities - Categories Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr), Principal researcher – Journal research publication (20), Co-researcher – Journal research publication (10), First author – Journal article published (10), Co-author – Journal article published (5), Sole author/editor – Published book (30), Joint author/editor – published book (15), Author/editor – a chapter of a Published book (10), Joint author/editor – a chapter of a Published book (5), Clinical practicum/Structured visit (1-2hr), Presenting author – Oral presentation in conference (5), Co-author/joint author – Oral presentation in conference (4), First/sole author – Poster presentation in conference (5), Co-author/joint author – Poster presentation in conference (2), Oral presentation at course/seminar (1)	Title of Continuing Nursing Education Activities	Course Code	Date of Attendance From (dd/mm/yyyy) To (dd/mm/yyyy)	No of CNE hour(s)	No. of CNE Points awarded	Name of Accredited CNE Provider	Name of Organising Institute / Publication	CNE points obtained are within the cycle (YES / NO)	Remarks
1	Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr),	Orthopaedic nursing continuing professional development programme	016-2026-08090	09/08/2026 15/08/2026	8	8	Hong Kong Orthopaedic Association	Hong Kong Orthopaedic Association & HK Bone Fracture	YES	
2	Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr),	Certificate in infection control	122-2026-10152	15/10/2026 15/12/2026	22	22	The University of Hong Kong	The University of Hong Kong	YES	
3	Oral presentation at course/seminar (1)	Seminar on Lymphedema Care and Compression Therapy	009-2029-00033	12/01/2029 12/01/2029	1	1	Hong Kong Wound Care Society	Hong Kong Wound Care Society	YES	



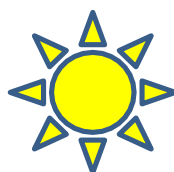
CNE Summary Log Sheet

Annex I - Continuing Nursing Education (CNE) Summary Log Sheet for Cumulative CNE points for Individual Nurses (Sample)
upon Practising Certificate Renewal Cycle
CNE Administrator to Nursing Council of Hong Kong

Name of Nurse (as shown on the Council's register/roll)	: <u>Chan Tai-man 陳泰文</u>
Registration / Enrolment * Number	: <u>RNGM1234567</u>
Valid period of the practising certificate	: From <u>1-Jan-27</u> to <u>31-Dec-29</u>
CNE cycle	: From <u>1-Jul-26</u> to <u>30-Jun-29</u>
Minimum CNE Points required within this cycle	: <u>45</u> + * <u> </u>
	{Additional CNE Points for Grace Period} {8 for RN or 5 for EN}
Cumulative CNE points obtained (as at the date DD/MM/YYYY)	: <u>55</u>
Name of Administrator	: <u>XXX organisation CNE administrator</u>
Signature of CNE Administrator in-charge or organisation delegate	: <u>XXXXXXXXX</u>
Date	: <u>DD/MM/YYYY</u>

*Please delete if inappropriate





Cumulative CNE Points within a CNE Cycle – Annual record

(Sample CNE Administrator to Nurse)

Annex G1 - Cumulative Continuing Nursing Education (CNE) Points within a CNE Cycle (Sample)

Name of Nurse (as shown on the Council's register/roll)	: <u>Chan Tai-man 陳泰文</u>
Registration / Enrolment * Number	: <u>RNGM1234567</u>
Valid period of the practising certificate	: From <u>1-Jan-27</u> to <u>31-Dec-29</u>
CNE cycle	: From <u>1-Jul-26</u> to <u>30-Jun-29</u>
Minimum CNE Points required within this cycle	: <u>*30 / 45 or ()</u>
Cumulative CNE points obtained	: <u>55</u>
Name of Administrator	: <u>XXX organisation CNE administrator</u>
Signature of CNE Administrator in-charge or organisation delegate (if published)	: _____
Date (if published)	: <u>DD/MM/YYYY</u>

(This is to certify the information is true and correct)

*Please delete if inappropriate



Notification to Nursing Council of Hong Kong on (Part A) Recognition of Continuing Nursing Education (CNE) Points for Non-local Activities Not on the Council's Pre-approved List, OR (Part B) Non-local Programmes / Activities Requiring Professional Development Committee (PDC) Advice

Notification to Nursing Council of Hong Kong on
(Part A) Recognition of Continuing Nursing Education (CNE) Points for Non-
local Activities Not on the Council's Pre-approved List
OR
(Part B) Non-local Programmes / Activities Requiring Professional Development
Committee (PDC) Advice

Part A: This is to notify the Council that the CNE points for a non-local CNE programme/activity have been approved by the CNE Administrator, as listed in the table below.
(Supplementary in separate sheet(s) if necessary)

Title of the Programme / Activity	Name of organiser	Objectives	Period & Location	Speaker(s) (Name(s) & Professional Qualifications)	Total CNE / CPE / CPD credit(s), if any	Mode of Training / Education e.g. Conference / workshop	Remarks

Part B: This is to notify the Council that any non-local learning activities listed below that do not meet pre-approved criteria or involve uncertainties must be submitted to the Council's PDC for advice.

+ *(Supplementary in separate sheet(s) if necessary)*

Title of the Programme / Activity	Name of organiser	Objectives	Period & Location	Speaker(s) (Name(s) & Professional Qualifications)	Total CNE / CPE / CPD credit(s), if any	Mode of Training / Education e.g. Conference / workshop	Remarks

Submitted by the Unit-in-charge of the accredited CNE Administrator:

Name of Unit-in-charge

Position / Title

Contact No.

Submitted for

Signature

Date

Email

(Name of accredited CNE Administrator)



Personal CNE Profile

(Example of full record)

Continuing Nursing Education (CNE) Log Sheet – Personal CNE Records (Sample)											
Name of Nurse (as shown on the Council's register/roll)		: Chan Tai-man 陳泰文									
Registration / Enrolment* Number		: RNM1234567									
Valid period of the practising certificate		: From		1-Jan-27		to		31-Dec-29			
CNE cycle		: From		1-Jul-26		to		30-Jun-29			
Minimum CNE Points required within this cycle		*30/45 or ()									
Cumulative CNE points obtained		: 55									
Name of Administrator		: XXX organisation CNE administrator									
Signature of CNE Administrator in-charge or organisation delegate (if published)		: _____									
Date (if published)		: DD/MM/YYYY									
(This is to certify the below information is true and correct)											
CNE Activities Provided by Accredited CNE Providers											
No of programmes	Nature of Continuing Nursing Education Activities - Categories	Title of Continuing Nursing	Course Code	Date of Attendance		No of CNE hour(s)	No. of CNE Points awarded	Name of Accredited CNE Provider	Name of Organising Institute / Publication	CNE points obtained are within the cycle (YES / NO)	Remarks
		Education Activities		From (dd/mm/yyyy)	To (dd/mm/yyyy)						
1	Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr), Principal researcher – Journal research publication (20), Co- researcher – Journal research publication (10), First author – Journal article published (10), Co- author – Journal article published (5), Sole author/editor – Published book (30), Joint author/editor – published book (15), Author/editor – a chapter of a Published book (10), Joint author/editor – a chapter of a Published book (5), Clinical practicum/Structured visit (1=2hr), Presenting author - Oral presentation in conference (5), Co-author/joint author - Oral presentation in conference (4), First/sole author - Poster presentation in conference (3), Co-author/joint author - Poster presentation in conference (2), Oral presentation at course/seminar (1)	Orthopaedic nursing continuing professional development programme	016-2026-08090	09/08/2026	15/08/2026	8	8	Hong Kong Orthopaedic Association	Hong Kong Orthopaedic Association & HK Bone Fracture	YES	
2	Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr), Principal researcher – Journal research publication (20), Co- researcher – Journal research publication (10), First author – Journal article published (10), Co- author – Journal article published (5), Sole author/editor – Published book (30), Joint author/editor – published book (15), Author/editor – a chapter of a Published book (10), Joint author/editor – a chapter of a Published book (5), Clinical practicum/Structured visit (1=2hr), Presenting author - Oral presentation in conference (5), Co-author/joint author - Oral presentation in conference (4), First/sole author - Poster presentation in conference (3), Co-author/joint author - Poster presentation in conference (2), Oral presentation at course/seminar (1)	Certificate in infection control	122-2026-10152	15/10/2026	15/12/2026	22	22	The University of Hong Kong	The University of Hong Kong	YES	
3	Oral presentation at course/seminar (1)	Seminar on Lymphedema Care and Compression Therapy	009-2029-00033	12/01/2029	12/01/2029	1	1	Hong Kong Wound Care Society	Hong Kong Wound Care Society	YES	

Publication / Presentation								
No of programmes	Nature of Continuing Nursing Education Activities - Categories	Title of Continuing Nursing Education Activities	Date of Attendance		No. of CNE Points awarded	Name of Organising Institute / Publication	CNE points obtained are within the cycle (YES / NO)	Name of Programme Assessor who verified the CNE point(s)
			From (dd/mm/yyyy)	To (dd/mm/yyyy)				
1	Co- author – Journal article published (5),	Article title: A Study on Provision of Quality Care in Patients with Permanent Tracheostomies	-	-	5	Hong Kong Respiratory Journal Vol 2 2027	YES	Amy LI
2	Co- author – Journal article published (5),	Article title: A study on EOL care with pain killers	--	--	5	Name of Journal: World Council of EOL Journal Vol. 22/2027	YES	Amy LI
3	Presenting author - Oral presentation in conference (5),	Presentation title: A systematic review of wrist-ankle acupuncture on post-stroke shoulder hand syndrome	05/01/2028	05/01/2028	5	ISQUA / Cnanda Stroke Partnership-International Conference	YES	Nancy CHAN

Pre-approved Non-local Learning Activities / Other Not pre-approved Non-local Learning Activities

*(A maximum of 9 CNE points for RNs and a maximum of 6 CNE points for ENs)

No of programmes	Nature of Continuing Nursing Education Activities -Categories	Title of Continuing Nursing Education Activities	Date of Attendance		No of CNE hour(s)	No. of CNE Points awarded	Name of Organising Institute / Publication	CNE points obtained are within the cycle (YES / NO)	Name of Programme Assessor who verified the CNE point(s)
			From (dd/mm/yyyy)	To (dd/mm/yyyy)					
	Learning activity - Conference / Seminar / Workshop / Training Course (1= 1 hr) Principal researcher - Journal research publication (20) Co- researcher - Journal research publication (10) First author - Journal article published (10) Co- author - Journal article published (5) Solo author/ editor - Published book (30) Joint author/ editor - published book (15) Author/ editor - a chapter of a Published book (10) Joint author/ editor - a chapter of a Published book (5) Clinical practicum/Structured visit (1=2hr) Presenting author - Oral presentation in conference (5) Co-author/joint author - Oral presentation in conference (4) First/sole author - Poster presentation in conference (3) Co-author/joint author - Poster presentation in conference (2) Oral presentation at course/seminar (1)								
1	Clinical practicum/Structured visit (1=2hr),	Clinical Practicum for Post Graduate Course on Respiratory Nursing Care	12/10/2028	11/12/2028	28	14	Name of Journal: Nursing Care Vol.15/200127	YES	Nancy CHAN
2	Learning activity – Conference / Seminar / Workshop / Training Course (1= 1 hr),	ISQUA: Patient Empowerment	15/10/2026	15/12/2026	6	6	ISQUA	YES	Amy LI